



SPS Screens

Sample DEO and CO Screens

The following SPS DEO and CO Screens you are about to view were designed to give you a high level overview of some of the DEO and CO menu screens.

This is an automated presentation that allows you to sit back and follow the screens. Each screen will be displayed for 10 seconds, then automatically scroll to the next screen, with the exception of the Menu Button screens (which display for 20 seconds).

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Sample Screens

- DEO Main Screen
- DEO Create Schedules
 - Vendor Check
 - Vendor ACH
 - Summary (Checks)
 - Summary (Mixed)
 - Same Day Pay Request
- CO Main Screen
- CO Certify Schedule
 - Vendor Check with Viewing
 - Vendor Check without Viewing
 - View Prior Extracts

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DEO Toolbar Buttons



Hide/View Button: this button operates like a toggle switch. Click on it once, and it hides all of the other buttons on the toolbar. Click on it a second time, and it displays all of the other buttons on the toolbar.

NOTE: When a button is hidden, the underlying functionality is not eliminated.



Create Button: this button is used to access the screens used in creating schedules.



Upload Button: this button is used to upload schedules created external to the SPS application.



Edit Button: this button is used to access the edit screen for a selected schedule.



Delete Button: this button is used to delete selected schedules.



Save Button: this button is used to save a schedule



Move to Edit Button: this button is used to move schedules from the “Submitted to CO” state back to the “Editable” state.



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DEO Toolbar Buttons



Submit to CO Button: this button is used to submit one or more schedules in the “Editable” state to the “Submitted to CO” state for CO certification.



Unlock Button: this button is used to unlock a DEO Locked or CO Locked schedule.



View Details Button: this button is used to view the details of a selected schedule.



Refresh Button: this button is used to refresh the schedule summary information on the “DEO Main” screen.



Print Details Button: this button is used to print the details of a selected schedule.



Print Summary Button: this button prints the FPA Schedule Summary list.



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DEO Toolbar Buttons



Manage ALC Billing Addresses Button: this button is used to create, update or delete ALC billing addresses.



Help Button: this button provides access to the DEO User Manual User Manual.



View Certificate: this button allows the user to view the security certificate for the current session



Change PIN Button: this button allows the user to change their PIN/Password



Main Menu Button: this button allows the user to return to the “DEO Main” screen



Logout Button: this button logs user out of the SPS and returns the user to the client workstation desktop

SPS Sample Screens

DEO Main Screen

Schedules Status Change View Print Configure SPS

Version: RELQ5.0.1

User: VIKKI DEO DORSEY (DEO)***LIVE*** Screen: Deo Main 02/14/2006 12:58 EST

FPA: VMD1

Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
0000000VMDACH1	ACH Vendor	20180001	Editable	07/19/2005	06/29/2005	2	\$1,099.00
0000000VMDSDP5	SDPR	20180001	Editable	07/18/2005	06/29/2005	1	\$200,000.00
000000SDPTEST1	SDPR	20180001	Editable	10/25/2005	10/25/2005	1	\$10,000.00
000000TSTEG002	Check Vendor	12350001	Editable	07/21/2005	07/19/2005	3	\$36.00
000000TSTEG006	Check Vendor	20180001	Editable	08/02/2005	08/02/2005	1	\$500.00
00000VMDSUMMX4	Summary	20180001	Editable	07/19/2005	07/19/2005	10,000	\$30,000.00
000000TSTEG003	Check Vendor	12350001	Submitted ...	08/02/2005	08/02/2005	1	\$2,000.00
000000TSTEG004	Check OPM Benefit	20180001	Rejected	07/27/2005	07/27/2005	1	\$1,500.00
000000TSTEG005	Manual Check Misc...	20180002	Rejected	07/27/2005	07/27/2005	1	\$2,000.00

9 schedules loaded.

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SPS Sample Screens

DEO Main Screen – Schedule Type

Schedules Status Change View Print Configure SPS

User: VIKKI DEO DORSEY (DEO)***LIVE*** Screen: Deo Main Version:RELQ5.0.1
FPA: VMD1 02/14/2006 13:01 EST
Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
0000000VMDACH1	ACH Vendor	20180001	Editable	07/19/2005	06/29/2005	2	\$1,099.00
0000000VMDSDP5	SDPR	20180001	Editable	07/18/2005	06/29/2005	1	\$200,000.00
0000000SDPTEST1	SDPR	20180001	Editable	10/25/2005	10/25/2005	1	\$10,000.00
000000TSTEG002	Check Vendor	12350001	Editable	07/19/2005	07/19/2005	3	\$36.00
000000TSTEG006	Check Vendor	2018000		02/02/2005	02/02/2005	1	\$500.00
000000VMDSUMMX4	Summary	2018000		07/19/2005	07/19/2005	10,000	\$30,000.00
000000TSTEG003	Check Vendor	1235000		02/02/2005	02/02/2005	1	\$2,000.00
000000TSTEG004	Check OPM Benefit	2018000		02/27/2005	02/27/2005	1	\$1,500.00
000000TSTEG005	Manual Check Misc...	2018000		02/27/2005	02/27/2005	1	\$2,000.00

9 schedules loaded.

SPS Schedule Create

Schedule Type: Regular Check
(Select Schedule Type)

Schedule: Regular Check

Manual Check

ACH

ACH Prenote

Summary

Summary Prenote

Same Day Pay

Continue

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SPS Sample Screens

DEO Main Screen – Schedule Sub_Type

Schedules Status Change View Print Configure SPS

User: VIKKI DEO DORSEY (DEO)***LIVE*** Screen: Deo Main Version:RELQ5.0.1
FPA: VMD1 02/14/2006 13:01 EST
Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
0000000VMDACH1	ACH Vendor	20180001	Editable	07/19/2005	06/29/2005	2	\$1,099.00
0000000VMDSDP5	SDPR	20180001	Editable	07/18/2005	06/29/2005	1	\$200,000.00
0000000SDPTEST1	SDPR	20180001	Editable	10/25/2005	10/25/2005	1	\$10,000.00
0000000TSTEG002	Check Vendor	12350001	Editable	07/19/2005	07/19/2005	3	\$36.00
0000000TSTEG006	Check Vendor	20180001	Editable	07/19/2005	07/19/2005	1	\$500.00
0000000VMDSUMMX4	Summary	20180001	Editable	07/19/2005	07/19/2005	10,000	\$30,000.00
0000000TSTEG003	Check Vendor	12350001	Editable	07/19/2005	07/19/2005	1	\$2,000.00
0000000TSTEG004	Check OPM Benefit	20180001	Editable	07/19/2005	07/19/2005	1	\$1,500.00
0000000TSTEG005	Manual Check Misc...	20180001	Editable	07/19/2005	07/19/2005	1	\$2,000.00

9 schedules loaded.

SPS Schedule Create

Schedule Type Regular Check

Schedule Sub-Type Vendor

Continue

- Vendor
- Misc
- Tax
- SSA Benefit
- SSI Benefit
- OPM Benefit
- RRB Benefit
- VA Benefit

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SPS Sample Screens

Create Vendor Check Schedule – Create 3rd payment

Action Print Configure SPS

User: WIKKI DEO DORSEY (DEO)***LIVE*** Screen: Create Check Schedule Version:RELQ5.0.1
FPA: VMD1 02/14/2006 13:09 EST

Agency Name ***LIVE***

Schedule Type Regular Check
Schedule Sub-Type Vendor
Total Number of Payments 2
Total Amount \$60,000.00
Office Number (ALC)* 20180001

Agency Billing Address 1
Agency Billing Address 2
Agency Billing Address 3
Agency Phone Number
Schedule Number* 00000CHECKVMD1

#	Amount	Payee
1	\$10,000.00	MICKEY MOUSE
2	\$50,000.00	MINNIE MOUSE

Create Payment Edit Payment Delete Payment Update Payment

Payment Detail

Agency ID FMS
Enclosure Code Direct Mail (1)
Payment Amount* 20,000.00
Account Symbol* 20X1801
Payee ID/TIN* 123456789
Type of Payment C

Payee Name* DAISY DUCK
Address 1* 123 MAIN STREET
Address 2 DISNEYWORLD, CA
Address 3
Address 4
☒ TOP Offset Eligibility

Payment ID Line 1 INVOICE NUMBER 12345 Payment ID Line 8

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SPS Sample Screens

DEO Main Screen – Schedule Saved

Schedules Status Change View Print Configure SPS

Version: RELQ5.0.1

User: VIKKI DEO DORSEY (DEO)***LIVE*** Screen: Deo Main 02/14/2006 13:12 EST

FPA: VMD1

Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject Sort: Type/Sub-type

Schedule Number	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
00000VMDSUMMX4	Summary	20180001	Editable	07/19/2005	07/19/2005	10,000	\$30,000.00
0000000VMDSDP5	SDPR	20180001	Editable	07/18/2005	06/29/2005	1	\$200,000.00
000000SDPTEST1	SDPR	20180001	Editable	10/25/2005	10/25/2005	1	\$10,000.00
000000TSTEG005	Manual Check Misc...	20180002	Rejected	07/27/2005	07/27/2005	1	\$2,000.00
000000TSTEG002	Check Vendor	12350001	Editable	07/21/2005	07/19/2005	3	\$36.00
000000TSTEG006	Check Vendor	20180001	Editable	08/02/2005	08/02/2005	1	\$500.00
00000CHECKVMD1	Check Vendor	20180001	Editable	02/14/2006	02/14/2006	3	\$80,000.00
000000TSTEG003	Check Vendor	12350001	Submitted ...	08/02/2005	08/02/2005	1	\$2,000.00
000000TSTEG004	Check Vendor	20180001	Rejected	07/27/2005	07/27/2005	1	\$1,500.00
0000000VMDACH1	ACH Vendor	20180001	Editable	07/19/2005	06/29/2005	2	\$1,099.00

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SPS Sample Screens

DEO Main Screen – Edit Schedule

Schedules Status Change View Print Configure SPS

Version:RELQ5.0.1

User: VIKKI DEO DORSEY (DEO)***LIVE*** Screen: Deo Main 02/14/2006 13:13 EST

FPA: VMD1

Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject Sort: Type/Sub-type

Schedule Number	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
00000VMDSUMMX4	Summary	20180001	Editable	07/19/2005	07/19/2005	10,000	\$30,000.00
0000000VMDSDP5	SDPR	20180001	Editable	07/18/2005	06/29/2005	1	\$200,000.00
000000SDPTEST1	SDPR	20180001	Editable	10/25/2005	10/25/2005	1	\$10,000.00
000000TSTEG005	Manual Check Misc...	20180002	Rejected	07/27/2005	07/27/2005	1	\$2,000.00
000000TSTEG002	Check Vendor	12350001	Editable	07/21/2005	07/19/2005	3	\$36.00
000000TSTEG006	Check Vendor	20180001	Editable	08/02/2005	08/02/2005	1	\$500.00
00000CHECKVMD1	Check Vendor	20180001	Editable	02/14/2006	02/14/2006	3	\$80,000.00
000000TSTEG003	Check Vendor	12350001	Submitted ...	08/02/2005	08/02/2005	1	\$2,000.00
000000TSTEG004	Check OPM	001	Rejected	07/27/2005	07/27/2005	1	\$1,500.00
0000000VMDACH1	ACH Vendor	20180001	Editable	07/19/2005	06/29/2005	2	\$1,099.00

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SPS Sample Screens

Create Vendor Check Schedule – Edit Schedule

Action Print Configure SPS

Version:RELQ5.0.1

User: VIKKI DEO DORSEY (DEO)***LIVE*** Screen: Edit Check Schedule 02/14/2006 13:13 EST
FPA: VMD1

Schedule Type Regular Check Agency Name ***LIVE***
Schedule Sub-Type Vendor Agency Billing Address 1
Total Number of Payments 3 Agency Billing Address 2
Total Amount \$80,000.00 Agency Billing Address 3
Office Number (ALC)* 20180001 Agency Phone Number
Schedule Number* 00000CHECKVMD1

#	Amount	Payee
1	\$10,000.00	MICKEY MOUSE
2	\$50,000.00	MINNIE MOUSE
3	\$20,000.00	DAISY DUCK

Create Payment Edit Payment Delete Payment Update Payment

Payment Detail

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SPS Sample Screens

Create Vendor Check Schedule – Submit to CO – TAS Summary

Action Print Configure SPS

Version: RELQ5.0.1

User: VIKKI DEO DORSEY (DEO)***LIVE*** Screen: Edit Check Schedule 02/14/2006 13:14 EST
FPA: VMD1

Agency Name ***LIVE***
Agency Billing Address 1

Schedule Type Regular Check
Schedule Sub-Type
Total Number of Payments
Total Amount
Office Number (ALC)*

Schedule Summary Information

Secure Payment System Local System Date: 02/14/2006 13:14 EST
Schedule Totals Display

Schedule Type	Check Vendor	**** Live ****
Schedule Number	00000CHECKVMD1	ALC 20180001
Number of Payments For This Schedule	3	
Total Amount For This Schedule	80000.00	

Appropriation Summary

Account Symbol	Amount
20X1801	80000.00

Continue Submit to CO Show Payment Details Cancel Submit to CO

Create Payment Edit Payment Delete Payment Update Payment

Payment Detail

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SPS Sample Screens

Create Vendor Check Schedule – Submit to CO – TAS Details

Action Print Configure SPS

Version: RELQ5.0.1

User: VIKKI DEO DORSEY (DEO)***LIVE*** Screen: Edit Check Schedule 02/14/2006 13:15 EST
FPA: VMD1

Schedule Payment Information

Secure Payment System Local System Date: 02/14/2006 13:16 EST
Schedule Totals Display

Schedule Type Check Vendor ***** Live *****
Schedule Number 00000CHECKVMD1 ALC 20180001
Number of Payments For This Schedule 3
Total Amount For This Schedule 80000.00

Payment Summary

Payment Number	Payee/Vendor ID	Payee/Vendor Name	Enclosure Code	Amount
1	123456789	MICKEY MOUSE	1	10000.00
2	123456789	MINNIE MOUSE	1	50000.00
3	123456789	DAISY DUCK	1	20000.00

OK

Payment Detail

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SPS Sample Screens

Create Vendor Check Schedule – Continue Submit to CO

Action Print Configure SPS

User: VIKKI DEO DORSEY (DEO)***LIVE*** FPA: VMD1 Screen: Edit Check Schedule Version:RELQ5.0.1 02/14/2006 13:15 EST

Agency Name ***LIVE***

Agency Billing Address 1

Schedule Type Regular Check

Schedule Sub-Type

Total Number of Payments

Total Amount

Office Number (ALC)*

Schedule Summary Information

Secure Payment System Local System Date: 02/14/2006 13:15 EST

Schedule Totals Display

Schedule Type	Check Vendor	**** Live ****
Schedule Number	00000CHECKVMD1	ALC 20180001
Number of Payments For This Schedule	3	
Total Amount For This Schedule	80000.00	

Appropriation Summary

Account Symbol	Amount
20X1801	80000.00

[Continue Submit to CO](#) [Show Payment Details](#) [Cancel Submit to CO](#)

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Payment Detail

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SPS Sample Screens

Create Vendor Check Schedule – Submit to CO – Confirmation

Action Print Configure SPS

Version:RELQ5.0.1


User: VIKKI DEO DORSEY (DEO)***LIVE*** Screen: Edit Check Schedule 02/14/2006 13:16 EST
FPA: VMD1

Schedule Type	Regular Check	Agency Name	***LIVE***
Schedule Sub-Type	Vendor	Agency Billing Address 1	
Total Number of Payments	3	Agency Billing Address 2	
Total Amount	\$80,000.00	Agency Billing Address 3	
Office Number (ALC)*	20180001	Agency Phone Number	

VMD1

#	
1	
2	
3	

SPS Response Message

 Schedule submitted to CO.

OK

Create Payment Edit Payment Delete Payment Update Payment

Payment Detail

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SPS Sample Screens

Create Vendor ACH Schedule

Action Print Configure SPS

Version: RELQ5.0.1

User: VIKKI DEO DORSEY (DEO)***LIVE*** Screen: Create ACH Schedule 02/14/2006 13:21 EST
FPA: VMD1

Addendum Code CCD ***LIVE***
Payment Type ACH Payment Sub-Type Vendor
Office Number (ALC)* 20180001 Total Number of Payments 2
Schedule Number* 0000000ACHVMD1 Total Amount \$3,000.00

#	Amount	Payee
1	\$1,000.00	YOSEMITE SAM
2	\$2,000.00	BUGS BUNNY

Create Payment Edit Payment Delete Payment Update Payment

Payment Detail

Payment Amount* 5,000.00
Payee ID/TIN* 123456789
Payment Information ID RMR*IV*12345\ Depositor Account Number* 12345678
Routing Transit Number* 021000021 (RTN/FOMF)

Account Symbol* 20X1801
Payee Name* PORKY PIG
Account Type
☒ 1 Checking ☐ 2 Savings
☐ 3 General Ledger ☐ 4 Loan
☐ Allotment
☒ TOP Offset Eligibility

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SPS Sample Screens

Create Summary Schedule (Checks)

ActionPrintConfigureSPS



Version:RELQ5.0.1

User: VIKKI DEO DORSEY (DEO)***LIVE***FPA: VMD1Screen: Create Summary Schedule02/14/2006 13:23 EST***LIVE***

Schedule TypeSummary

Total Amount\$30,000.00

Destination RFC*

PFC

Office Number (ALC)*

20180001

Schedule Number*

000000SUMMVMD1

Total Number of Payments*

9,999

Agency NameDISNEY ENTERPRISES

Agency Billing Address 1123 MAIN STREET

Agency Billing Address 2SUITE 100

Agency Billing Address 3DISNEYLAND, CA 10011

Agency Phone Number800-WDISNEY

Schedule Details

Payment Date (MM/DD/YYYY)*

02/15/2006

Summary Type Codes*

Miscellaneous (M)

Sub-Type Codes*

Check (C)

Control Number*

R123456

Mixed Schedule Totals

Total Number of Checks

Total Dollar Amount of Checks

Total Number of EFTs

Total Dollar Amount of EFTs

Treasury Account Symbol (1-10)	Amount (1-10)
20X1801	\$10,000.00
20X1802	\$20,000.00

Add

Delete

Symbol*Amount*

Remark (1-7)

Add

Delete

Schedule Remarks

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










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SPS Sample Screens

Create Summary Schedule (Mixed)

ActionPrintConfigureSPS



Version:RELQ5.0.1

User: VIKKI DEO DORSEY (DEO)***LIVE***
FPA: VMD1

Screen: Create Summary Schedule

02/14/2006 13:27 EST

Schedule TypeSummary

Total Amount\$60,000.00

Destination RFC*PFC

Office Number (ALC)*20180001

Schedule Number*0000MIXSUMVMD1

Total Number of Payments*200

Agency NameDISNEY ENTERPRISES

Agency Billing Address 1 123 MAIN STREET

Agency Billing Address 2 SUITE 100

Agency Billing Address 3 DISNEYLAND, CA 10011

Agency Phone Number 800-WDISNEY

LIVE

Schedule Details

Payment Date (MM/DD/YYYY)*02/15/2006

Summary Type Codes*Miscellaneous (M)

Sub-Type Codes*Mixed Check/ACH (M)

Control Number*R000234

Mixed Schedule Totals

Total Number of Checks*100

Total Dollar Amount of Checks*20,000.00

Total Number of EFTs*100

Total Dollar Amount of EFTs*40,000.00

Treasury Account Symbol (1-10)	Amount (1-10)
20X1801	\$20,000.00
20X1802	\$20,000.00
20X1803	\$20,000.00

AddDelete

Symbol*Amount*

Remark (1-7)

AddDelete

Schedule Remarks

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SPS Sample Screens

Create Same Day Pay Request (SDPR)

Action Print Configure SPS

User: VIKKI DEO DORSEY (DEO)***LIVE*** Screen: Create Same Day Payment Schedule Version:RELQ5.0.1
FPA: VMD1 02/14/2006 13:32 EST

Payment Type	Same Day Pay	Agency Name	DISNEY ENTERPRISES
Total Number of Payments	1	Agency Billing Address 1	123 MAIN STREET
Total Amount	\$100,000.00	Agency Billing Address 2	SUITE 100
Office Number (ALC)*	20180001	Agency Billing Address 3	DISNEYLAND, CA 10011
Schedule Number*	000000SDPVMD01	Agency Phone Number	800-WDISNEY
Payment Date (MM/DD/YYYY)*	02/14/2006		

Approp Remarks 1 REIMBURSEMENT ACCOUNT

Approp Remarks 2

Approp Remarks 3 NOTIFY AGENCY WHEN PROCESSED

Approp Remarks 4

#	Amount	Payee
1	\$100,000.00	BART SIMPSON

Create Payment Edit Payment Delete Payment Update Payment

Payment Detail

ABA/RTN*	021000021	Type Code*	10
Product Code*	CTR/	Beneficiary Bank	BANK OF AMERICA
Depositor Account Number	12345	Beneficiary Name*	MARGE SIMPSON
BBK Remarks	OBI=	RFB	
Payment Amount*	20,000.00	Payee ID/TIN*	123456789
Payment Remarks One	INVOICE NUMBER		
Payment Remarks Two			

☒ TOP Offset Eligibility

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SPS

CO Toolbar Buttons



Hide/View Button: this button operates like a toggle switch. Click on it once, and it hides all of the other buttons on the toolbar. Click on it a second time, and it displays all of the other buttons on the toolbar.

NOTE: When a button is hidden, the underlying functionality is not eliminated.



Print Summary List Button: this button prints the FPA Schedule Summary list.



Print Schedule Details Button: this button prints the schedule details for the selected schedule.



Certify With Viewing Details Button: this button allows the CO to certify the selected schedule(s) after viewing the details.



Certify Without Viewing Details Button: this button allows the CO to certify the selected schedule(s) without viewing the details.



Reject Button: this button enables the CO to reject the selected schedule(s).



Uncertify Button: this button enables the CO to uncertify previously certified schedules.

SPS

CO Toolbar Buttons



Unlock Button: this button is used to unlock a DEO Locked or CO Locked schedule.



Refresh Button: this button refreshes the FPA Schedule Summary list.



View Extracted Schedule Button: this button displays a summary list of extracted schedules.



View Excluded Schedules Button: this button displays a summary list of excluded schedules



View Schedule Details Button: this button displays the details of the selected schedule.



View Next Schedule Button: this button displays the next schedule if a group of schedules is selected for certification.



View Previous Schedule Button: this button displays a previous schedule if a group of schedules is selected for certification.

SPS

CO Toolbar Buttons



Help Button: this button allows the CO to access the Certifying Officer User Manual.



Main Menu Button: this button allows the CO to return to the “CO Main Screen”.
NOTE: This button is not available on the “CO Main Screen”.



View Certificate: this button allows CO to view the security certificate for the current session



Change PIN: this button allows the CO to change their PIN/Password.



Logout Button: this button logs the CO out of SPS.

SPS Sample Screens

CO Main Screen

Action Print View SPS

Version: RELQ5.0.1

User: VIKKI CO DORSEY (CO)***LIVE*** Screen: CO Main Screen 02/14/2006 14:05 EST
FPA: VMD1
Filter: Editable, DEO Locked, Pending Certify, CO Locked, Reject, Certified Sort: Schedule State, Schedule Number

Schedule Number	Pseudo-Live	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
0000000VMDACH1	No	ACH Vendor	20180001	Editable	07/19/2005	06/29/2005	2	\$1,099.00
0000000VMDSDP5	No	SDPR	20180001	Editable	07/18/2005	06/29/2005	1	\$200,000.00
0000000SDPTEST1	No	SDPR	20180001	Editable	10/25/2005	10/25/2005	1	\$10,000.00
0000000TSTEG002	No	Check Vendor	12350001	Editable	07/21/2005	07/19/2005	3	\$36.00
0000000TSTEG006	No	Check Vendor	20180001	Editable	08/02/2005	08/02/2005	1	\$500.00
0000000VMDSUMMX4	No	Summary	20180001	Editable	07/19/2005	07/19/2005	10,000	\$30,000.00
0000000ACHVMD1	No	ACH Vendor	20180001	Pendin...	02/14/2006	02/14/2006	3	\$8,000.00
0000000SDPVMD01	No	SDPR	20180001	Pendin...	02/14/2006	02/14/2006	2	\$120,000.00
0000000SUMMVMD1	No	Summary	20180001	Pendin...	02/14/2006	02/14/2006	9,999	\$30,000.00
0000000TSTEG003	No	Check Vendor	12350001	Pendin...	08/02/2005	08/02/2005	1	\$2,000.00
0000000CHECKVMD1	No	Check Vendor	20180001	Pendin...	02/14/2006	02/14/2006	3	\$80,000.00
0000000MIXSUMVMD1	No	Summary	20180001	Pendin...	02/14/2006	02/14/2006	200	\$60,000.00
0000000TSTEG004	No	Check OPM Benefit	20180001	Rejected	07/27/2005	07/27/2005	1	\$1,500.00
0000000TSTEG005	No	Manual Check Mi...	20180002	Rejected	07/27/2005	07/27/2005	1	\$2,000.00

Date Created Last Edited

14 schedules loaded.

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SPS Sample Screens

CO Certify Schedule – View Payments

Action Print View SPS

Version: RELQ5.0.1

User: VIKKI CO DORSEY (CO)***LIVE*** Screen: Certify Schedule 02/14/2006 14:06 EST
FPA: VMD1

Schedule Type Regular Check
Schedule Sub-Type Vendor
Total Number of Payments 3
Total Amount \$80,000.00
Office Number (ALC) 20180001

Agency Name ***LIVE***
Agency Billing Address 1
Agency Billing Address 2
Agency Billing Address 3
Agency Phone Number
Schedule Number 00000CHECKVMD1

#	Amount	Payee
1	\$10,000.00	MICKEY MOUSE
2	\$50,000.00	MINNIE MOUSE
3	\$20,000.00	DAISY DUCK

View Previous Payment View Payment View Next Payment

Payment Detail

Agency ID FMS
Enclosure Code Direct Mail (1)
Payment Amount 10,000.00
Account Symbol 20X1801
Payee ID/TIN 123456789
Type of Payment C

Payee Name MICKEY MOUSE
Address 1 123 MAIN STREET
Address 2 DISNEYWORLD, CA
Address 3
Address 4
☒ TOP Offset Eligibility

Payment ID Line 1 Payment ID Line 8

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SPS Sample Screens

CO Certify Schedule – With Viewing

Action Print View SPS

User: VIKKI Certify Schedule ***LIVE*** Screen: Certify Schedule Version: RELQ5.0.1
FPA: VMD1 02/14/2006 14:07 EST

Schedule Type Regular Check
Schedule Sub-Type Vendor
Total Number of Payments 3
Total Amount \$80,000.00
Office Number (ALC) 20180001

Agency Name ***LIVE***
Agency Billing Address 1
Agency Billing Address 2
Agency Billing Address 3
Agency Phone Number
Schedule Number 00000CHECKVMD1

#	Amount	Payee
1	\$10,000.00	MICKEY MOUSE
2	\$50,000.00	MINNIE MOUSE
3	\$20,000.00	DAISY DUCK

View Previous Payment View Payment View Next Payment

Payment Detail

Agency ID FMS
Enclosure Code Direct Mail (1)
Payment Amount 10,000.00
Account Symbol 20X1801
Payee ID/TIN 123456789
Type of Payment C

Payee Name MICKEY MOUSE
Address 1 123 MAIN STREET
Address 2 DISNEYWORLD, CA
Address 3
Address 4
☒ TOP Offset Eligibility

Payment ID Line 1 Payment ID Line 8

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SPS Sample Screens

CO Certify Schedule – TAS Summary

Action Print View SPS

Version: RELQ5.0.1

User: VIKKI CO DORSEY (CO)***LIVE*** Screen: Certify Schedule 02/14/2006 14:09 EST
FPA: VMD1

Schedule Type	Regular Check	Agency Name	***LIVE***
Schedule Sub-Type	Vendor	Agency Billing Address 1	
Total Number of Payments	3	Agency Billing Address 2	
Total Amount	\$80,000.00	Agency Billing Address 3	
Office Number (ALC)	20180001	Agency Phone Number	
		Schedule Number	00000CHECKVMD1

Schedule Summary Information

Secure Payment System Local System Date: 02/14/2006 14:09 EST
Schedule Totals Display

Schedule Type	Check Vendor	**** Live ****
Schedule Number	00000CHECKVMD1	ALC 20180001
Number of Payments For This Schedule	3	
Total Amount For This Schedule	80000.00	

Appropriation Summary

Account Symbol	Amount
20X1801	80000.00

Continue Certification Show Payment Details Cancel Certification

Payment Detail

Agency ID	FMS	Payee Name	MICKEY MOUSE
Enclosure Code	Direct Mail (1)	Address 1	123 MAIN STREET
Payment Amount	10,000.00	Address 2	DISNEYWORLD, CA
Account Symbol	20X1801	Address 3	
Payee ID/TIN	123456789	Address 4	
Type of Payment	C		<input checked="" type="checkbox"/> TOP Offset Eligibility

Payment ID Line 1 Payment ID Line 8

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SPS Sample Screens

CO Certify Schedule – TAS Summary Details

Action Print View SPS

User: VIKKI CO DORSEY (CO)***LIVE*** Screen: Certify Schedule 02/14/2006 14:09 EST
FPA: VMD1

Version:RELQ5.0.1

LIVE

Schedule Type Regular Check
Schedule Sub-Type Vendor
Total Number of Payments 3
Total Amount \$80,000.00
Office Number (ALC) 20180001

Agency Name
Agency Billing Address 1
Agency Billing Address 2
Agency Billing Address 3

Schedule Payment Information

Secure Payment System Local System Date: 02/14/2006 14:10 EST
Schedule Totals Display
Schedule Type Check Vendor ***** Live *****
Schedule Number 00000CHECKVMD1 ALC 20180001
Number of Payments For This Schedule 3
Total Amount For This Schedule 80000.00

Payment Summary

Payment Number	Payee/Vendor ID	Payee/Vendor Name	Enclosure Code	Amount
1	123456789	MICKEY MOUSE	1	10000.00
2	123456789	MINNIE MOUSE	1	50000.00
3	123456789	DAISY DUCK	1	20000.00

OK

Payment Detail

Agency ID
Enclosure Code
Payment Amount 10,000.00
Account Symbol 20X1801
Payee ID/TIN 123456789
Type of Payment C

Address 2 DISNEYWORLD, CA
Address 3
Address 4

☒ TOP Offset Eligibility

Payment ID Line 1 Payment ID Line 8

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SPS Sample Screens

CO Certify Schedule – Continue Certification

Action Print View SPS

User: VIKKI CO DORSEY (CO)***LIVE*** FPA: VMD1 Screen: Certify Schedule Version:RELQ5.0.1 02/14/2006 14:10 EST

Schedule Type	Regular Check	Agency Name	***LIVE***
Schedule Sub-Type	Vendor	Agency Billing Address 1	
Total Number of Payments	3	Agency Billing Address 2	
Total Amount	\$80,000.00	Agency Billing Address 3	
Office Number (ALC)	20180001	Agency Phone Number	
		Schedule Number	00000CHECKVMD1

Schedule Summary Information

Secure Payment System Local System Date: 02/14/2006 14:09 EST
Schedule Totals Display

Schedule Type	Check Vendor	**** Live ****
Schedule Number	00000CHECKVMD1	ALC 20180001
Number of Payments For This Schedule	3	
Total Amount For This Schedule	80000.00	

Appropriation Summary

Account Symbol	Amount
20X1801	80000.00

[Continue Certification](#) [Show Payment Details](#) [Cancel Certification](#)

Payment Detail

Agency ID	FMS	Payee Name	MICKEY MOUSE
Enclosure Code	Direct Mail (1)	Address 1	123 MAIN STREET
Payment Amount	10,000.00	Address 2	DISNEYWORLD, CA
Account Symbol	20X1801	Address 3	
Payee ID/TIN	123456789	Address 4	
Type of Payment	C		

☒ TOP Offset Eligibility

Payment ID Line 1 Payment ID Line 8

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SPS Sample Screens

CO Certify Schedule – Confirmation

Action Print View SPS

User: VIKKI CO DORSEY (CO)***LIVE*** FPA: VMD1 Screen: Certify Schedule Version:RELQ5.0.1 02/14/2006 14:10 EST

Schedule Type Regular Check
Schedule Sub-Type Vendor
Total Number of Payments 3
Total Amount \$80,000.00
Office Number (ALC) 20180001

Agency Name ***LIVE***
Agency Billing Address 1
Agency Billing Address 2
Agency Billing Address 3
Agency Phone Number
Schedule Number 00000CHECKVMD1

#	Amount	Payee
1	\$10,000.00	MICKEY MOUSE
2	\$70,000.00	MINNIE MOUSE

SPS User Confirmation

? You are about to certify schedule number 00000CHECKVMD1.
Pursuant to authority vested in me, I certify that the items listed herein are correct and proper for payment from the appropriation(s) designated hereon or in supporting vouchers.

OK Cancel

View Previous Payment View Payment View Next Payment

Payment Detail

Agency ID FMS
Enclosure Code Direct Mail (1)
Payment Amount 10,000.00
Account Symbol 20X1801
Payee ID/TIN 123456789
Type of Payment C

Payee Name MICKEY MOUSE
Address 1 123 MAIN STREET
Address 2 DISNEYWORLD, CA
Address 3
Address 4

☒ TOP Offset Eligibility

Payment ID Line 1 Payment ID Line 8

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SPS Sample Screens

CO Certify Schedule – Certified Successful

Action Print View SPS

User: VIKKI CO DORSEY (CO)***LIVE*** FPA: VMD1 Screen: Certify Schedule Version:RELQ5.0.1 02/14/2006 14:11 EST

Schedule Type Regular Check
Schedule Sub-Type Vendor
Total Number of Payments 3
Total Amount \$80,000.00
Office Number (ALC) 20180001

Agency Name ***LIVE***
Agency Billing Address 1
Agency Billing Address 2
Agency Billing Address 3
Agency Phone Number
Schedule Number 00000CHECKVMD1

#	Amount	Payee
1	\$10,000.00	MICKEY MOUSE
2	\$50,000.00	MINNIE MOUSE
3		

SPS Response Message

Information icon

Certification status message
Certification of schedule number 00000CHECKVMD1 is successful.

OK

View Previous Payment View Payment View Next Payment

Payment Detail

Agency ID FMS
Enclosure Code Direct Mail (1)
Payment Amount 10,000.00
Account Symbol 20X1801
Payee ID/TIN 123456789
Type of Payment C

Payee Name MICKEY MOUSE
Address 1 123 MAIN STREET
Address 2 DISNEYWORLD, CA
Address 3
Address 4
☒ TOP Offset Eligibility

Payment ID Line 1 Payment ID Line 8

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SPS Sample Screens

CO Main Screen – Certified Schedule

Action Print View SPS

Version:RELQ5.0.1

User: VIKKI CO DORSEY (CO)***LIVE*** Screen: CO Main Screen 02/14/2006 14:13 EST
FPA: VMD1
Filter: Editable, DEO Locked, Pending Certify, CO Locked, Reject, Certified Sort: Schedule State, Schedule Number

Schedule Number	Pseudo-Live	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
0000000VMDACH1	No	ACH Vendor	20180001	Editable	07/19/2005	06/29/2005	2	\$1,099.00
0000000VMDSDP5	No	SDPR	20180001	Editable	07/18/2005	06/29/2005	1	\$200,000.00
0000000SDPTEST1	No	SDPR	20180001	Editable	10/25/2005	10/25/2005	1	\$10,000.00
0000000TSTEG002	No	Check Vendor	12350001	Editable	07/21/2005	07/19/2005	3	\$36.00
0000000TSTEG006	No	Check Vendor	20180001	Editable	08/02/2005	08/02/2005	1	\$500.00
0000000VMDSUMMX4	No	Summary	20180001	Editable	07/19/2005	07/19/2005	10,000	\$30,000.00
0000000ACHVMD1	No	ACH Vendor	20180001	Pendin...	02/14/2006	02/14/2006	3	\$8,000.00
0000000SDPVMD01	No	SDPR	20180001	Pendin...	02/14/2006	02/14/2006	2	\$120,000.00
0000000SUMMVMD1	No	Summary	20180001	Pendin...	02/14/2006	02/14/2006	9,999	\$30,000.00
0000000TSTEG003	No	Check Vendor	12350001	Pendin...	08/02/2005	08/02/2005	1	\$2,000.00
0000MIXSUMVMD1	No	Summary	20180001	Pendin...	02/14/2006	02/14/2006	200	\$60,000.00
0000000CHECKVMD1	No	Check Vendor	20180001	Certified	02/14/2006	02/14/2006	3	\$80,000.00
0000000TSTEG004	No	Check OPM Benefit	20180001	Rejected	07/27/2005	07/27/2005	1	\$1,500.00
0000000TSTEG005	No	Manual Check Mi...	20180002	Rejected	07/27/2005	07/27/2005	1	\$2,000.00

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SPS Sample Screens

CO Main Screen – Certify Without Viewing

Action Print View SPS

Version: RELQ5.0.1

User: VIKKI CO DO Screen: CO Main Screen 02/14/2006 14:14 EST

FPA: VMD1

Filter: Editable, DEO Locked, Pending Certify, CO Locked, Reject, Certified Sort: Schedule State, Schedule Number

Schedule Number	Pseudo-Live	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
0000000VMDACH1	No	ACH Vendor	20180001	Editable	07/19/2005	06/29/2005	2	\$1,099.00
0000000VMDSDP5	No	SDPR	20180001	Editable	07/18/2005	06/29/2005	1	\$200,000.00
0000000SDPTEST1	No	SDPR	20180001	Editable	10/25/2005	10/25/2005	1	\$10,000.00
000000TSTEG002	No	Check Vendor	12350001	Editable	07/21/2005	07/19/2005	3	\$36.00
000000TSTEG006	No	Check Vendor	20180001	Editable	08/02/2005	08/02/2005	1	\$500.00
00000VMDSUMMX4	No	Summary	20180001	Editable	07/19/2005	07/19/2005	10,000	\$30,000.00
0000000ACHVMD1	No	ACH Vendor	20180001	Pendin...	02/14/2006	02/14/2006	3	\$8,000.00
000000SDPVMD01	No	SDPR	20180001	Pendin...	02/14/2006	02/14/2006	2	\$120,000.00
000000SUMMVMD1	No	Summary	20180001	Pendin...	02/14/2006	02/14/2006	9,999	\$30,000.00
000000TSTEG003	No	Check Vendor	12350001	Pendin...	08/02/2005	08/02/2005	1	\$2,000.00
0000MIXSUMVMD1	No	Summary	20180001	Pendin...	02/14/2006	02/14/2006	200	\$60,000.00
00000CHECKVMD1	No	Check Vendor	20180001	Certified	02/14/2006	02/14/2006	3	\$80,000.00
000000TSTEG004	No	Check OPM Benefit	20180001	Rejected	07/27/2005	07/27/2005	1	\$1,500.00
000000TSTEG005	No	Manual Check Mi...	20180002	Rejected	07/27/2005	07/27/2005	1	\$2,000.00

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SPS Sample Screens

CO Main Screen – Certify Without Viewing

Action Print View SPS

Version: RELQ5.0.1

User: VIKKI CO DORSEY (CO)***LIVE*** Screen: CO Main Screen 02/14/2006 14:14 EST
FPA: VMD1
Filter: Editable, DEO Locked, Pending Certify, CO Locked, Reject, Certified Sort: Schedule State, Schedule Number

Schedule Number	Pseudo-Live	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
0000000VMDACH1	No	ACH Vendor	20180001	Editable	07/19/2005	06/29/2005	2	\$1,099.00
0000000VMDSDP5	No	SDPR	20180001	Editable	07/18/2005	06/29/2005	1	\$200,000.00
0000000SDPTEST1	No	SDPR	20180001	Editable	10/25/2005	10/25/2005	1	\$10,000.00
0000000TSTEG002	No							\$36.00
0000000TSTEG006	No							\$500.00
0000000VMDSUMMX4	No						1,000	\$30,000.00
0000000ACHVMD1	No							\$8,000.00
0000000SDPVMD01	No							\$120,000.00
0000000SUMMVMD1	No						999	\$30,000.00
0000000TSTEG003	No							\$2,000.00
0000000MIXSUMVMD1	No						0	\$60,000.00
0000000CHECKVMD1	No							\$80,000.00
0000000TSTEG004	No	Check OPM Benefit	20180001	Rejected	07/27/2005	07/27/2005	1	\$1,500.00
0000000TSTEG005	No	Manual Check Mi...	20180002	Rejected	07/27/2005	07/27/2005	1	\$2,000.00

SPS User Confirmation

?

You are about to certify 1 schedule(s) without viewing!
Pursuant to authority vested in me, I certify that the items listed herein are correct and proper for payment from the appropriation(s) designated hereon or in supporting vouchers.

OK Cancel

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SPS Sample Screens

CO Main Screen – Certified Schedule Confirmation


Action Print View SPS

Version: RELQ5.0.1

User: VIKKI CO DORSEY (CO)***LIVE*** Screen: CO Main Screen 02/14/2006 14:15 EST
FPA: VMD1
Filter: Editable, DEO Locked, Pending Certify, CO Locked, Reject, Certified Sort: Schedule State, Schedule Number

Schedule Number	Pseudo-Live	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
0000000VMDACH1	No	ACH Vendor	20180001	Editable	07/19/2005	06/29/2005	2	\$1,099.00
0000000VMDSDP5	No	SDPR	20180001	Editable	07/18/2005	06/29/2005	1	\$200,000.00
0000000SDPTEST1	No	SDPR	20180001	Editable	10/25/2005	10/25/2005	1	\$10,000.00
0000000TSTEG002	No	Check Vendor	10050001	Editable	07/27/2005	07/19/2005	3	\$36.00
0000000TSTEG006	No						1	\$500.00
0000000VMDSUMMX4	No						10,000	\$30,000.00
0000000ACHVMD1	No						3	\$8,000.00
0000000SDPVMD01	No						2	\$120,000.00
0000000SUMMVMD1	No						9,999	\$30,000.00
0000000TSTEG003	No						1	\$2,000.00
0000MIXSUMVMD1	No						200	\$60,000.00
0000000CHECKVMD1	No						3	\$80,000.00
0000000TSTEG004	No	Check OPM Benefit	20180001	Rejected	07/27/2005	07/27/2005	1	\$1,500.00
0000000TSTEG005	No	Manual Check Mi...	20180002	Rejected	07/27/2005	07/27/2005	1	\$2,000.00

SPS Response Message

 Certification status message
Certification of schedule number 0000000SUMMVMD1 is successful.

OK

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SPS Sample Screens

CO Main Screen – View Extracted Schedules Button

Action Print View SPS

Version:RELQ5.0.1

User: VIKKI CO DORSEY (CO)***LIVE*** 02/14/2006 14:16 EST
FPA: VMD1
Filter: Editable, DEO Locked, Pending Certify, CO Locked, Reject, Certified
Sort: Schedule State, Schedule Number

View Extracted Schedules

Schedule Number	Pseudo-Live	Type/Sub-type	Office Number (ALC)	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
0000000VMDACH1	No	ACH Vendor	20180001	Editable	07/19/2005	06/29/2005	2	\$1,099.00
0000000VMDSDP5	No	SDPR	20180001	Editable	07/18/2005	06/29/2005	1	\$200,000.00
0000000SDPTEST1	No	SDPR	20180001	Editable	10/25/2005	10/25/2005	1	\$10,000.00
0000000TSTEG002	No	Check Vendor	12350001	Editable	07/21/2005	07/19/2005	3	\$36.00
0000000TSTEG006	No	Check Vendor	20180001	Editable	08/02/2005	08/02/2005	1	\$500.00
0000000VMDSUMMX4	No	Summary	20180001	Editable	07/19/2005	07/19/2005	10,000	\$30,000.00
0000000ACHVMD1	No	ACH Vendor	20180001	Pendin...	02/14/2006	02/14/2006	3	\$8,000.00
0000000SDPVMD01	No	SDPR	20180001	Pendin...	02/14/2006	02/14/2006	2	\$120,000.00
0000000TSTEG003	No	Check Vendor	12350001	Pendin...	08/02/2005	08/02/2005	1	\$2,000.00
0000MIXSUMVMD1	No	Summary	20180001	Pendin...	02/14/2006	02/14/2006	200	\$60,000.00
0000000CHECKVMD1	No	Check Vendor	20180001	Certified	02/14/2006	02/14/2006	3	\$80,000.00
0000000TSTEG004	No	Check OPM Benefit	20180001	Rejected	07/27/2005	07/27/2005	1	\$1,500.00
0000000TSTEG005	No	Manual Check Mi...	20180002	Rejected	07/27/2005	07/27/2005	1	\$2,000.00

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SPS Sample Screens

CO Main Screen – View Extracted Schedules

Action: SPS

Version: RELQ5.0.1

User: VIKKI CO DORSEY (CO)***LIVE*** Screen: View Extracted Schedules 02/17/2006 07:01 EST

FPA: VMD1

Filter: Extracted Schedules Sort: Print Disposition, Extract Disposition, Schedule Number

Schedule Number	Pseudo...	Type/Sub-t...	Destination ...	Office Num... (ALC)	Print Dispositi...	Extract Di...	State	State D...	Print Seque... Number	Extract Num...	Date Crea... Last Edited	Numbe... Payme...	Total Amo...
00000CHECKVMD1	No	Check Vendor	KFC	20180001	N/A	SUCCESS	Extracted	02/14/2...	-----	21	02/14/2006	3	\$80,000.00
000000SDPVMD01	No	SDPR	PFC	20180001	SUCCESS	SUCCESS	Extracted	02/15/2...	334	52	02/14/2006	2	\$120,000.00
000000SUMMVMD1	No	Summary	PFC	20180001	SUCCESS	SUCCESS	Extracted	02/15/2...	2557	52	02/14/2006	9,999	\$30,000.00
0000MIXSUMVMD1	No	Summary	PFC	20180001	SUCCESS	SUCCESS	Extracted	02/15/2...	2558	52	02/14/2006	200	\$60,000.00

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